



**BOARD OF DIRECTORS
Meeting Minutes**

Tuesday, April 25, 2023 | 11:30–1:30 pm
Galt Museum, Learning Studio

Present: Devon Smither, Gerald Heibert, Avice DeKelper, Jesse Sadlowski, Wilma Spear Chief, Adam Whitford, Roberta Stephens, Dennis Fitzpatrick, Glenn Coulter, Darrin Martens, Mel Mpofu, Hilary Squires

Absent: Heather Oxman

1. Call to Order: 11:33 am by Devon Smither

1.1. Acknowledgement Statement

2. Approval of Agenda

Motion by Dennis Fitzpatrick to approve the Agenda as circulated, seconded by Gerald Heibert. CARRIED

3. Consent Agenda

3.1. March 21, 2023 Minutes

Motion by Avice DeKelper to approve the March 21, 2023 Minutes as circulated, seconded by Wilma Spear Chief. CARRIED

3.2. Business Arising from the Minutes

- None.

4. Action Agenda

4.1. CEO/Executive Director

- Policy Committee working on updating board policies; internal policies will be reviewed alongside before coming to the Policy Committee later in the year.
- Indigenous Sharing Circle continues to adapt/change/evolve. Looking to start advertising for up to eight members with the hope of a first meeting in June.
- KPI report to SPC on June 15.
- Tyler is now the permanent curator. Graham resigned and departed; in the process of interviewing for a replacement. Museum Attendants are cross training as Program Assistants. Groundskeeper Brian has started for the summer season. Hilary Squires resigned her position at the museum effective May 5.

Motion by Gerald Heibert to accept the CEO's report, seconded by Jesse Sadlowski. CARRIED

4.2. Executive Committee

- The May 16 board meeting will begin with a tour of Northside Storage, the address for which will be circulated the week before. The tour will be at 11 followed by the meeting back at the museum immediately after.
- The June meeting will be in person, but the July and August meetings will be conducted over Zoom.

Motion by Dennis Fitzpatrick to accept the Executive Committee's report, seconded by Adam Whitford. CARRIED

4.3. Advocacy Committee

- Planning is beginning for the stakeholders meet-and-greet. It will be held Thursday, September 21 from 6–9 pm.

4.4. Audit & Budget Committee

- Avice and Mel gave a detailed how-to on reading financial statements and answered questions about the final 2022 reports.

Motion by Dennis Fitzpatrick to approve the 2022 financial statements as presented, seconded by Avice DeKolver. CARRIED

4.5. Cultural History Collection Committee

- An acquisition meeting will take place this week.

4.6. Policy Committee

- Working on updates to the Policy manual. Seeking feedback potentially as soon as the next board meeting.

4.7. Friends of the Galt Museum & Archives

- Another event featuring speaker Brian Keating is being planned for November 15, 2023.
- The Friends are financially supporting Andrew to develop a workshop in Budapest, Hungary.

5. Round Table

- None.

6. *In Camera*

Motion by Gerald Hiebert to go *in camera*, seconded by Devon Smither.

Motion by Gerald Hiebert to go out of *in camera* session, seconded by Avice DeKolver.

7. Upcoming meeting: May 16, 2023

8. Adjournment

Motion by Gerald Hiebert to adjourn the meeting at 1:04 pm.