



**BOARD OF DIRECTORS  
Meeting Minutes**

Wednesday, November 16, 2022 | 11:30–1:30 pm  
Fort Whoop-Up

Present: Gerald Heibert, Devon Smither, Avice DeKelper, Vic Mensch, Heather Oxman, Bob Hamilton, Jesse Sadlowski, Dennis Fitzpatrick, Darrin Martens, Mel Mpofo, Hilary Squires

Absent: Wilma Spear Chief, Glenn Coulter

1. Call to Order: 11:35 am by Vic Mensch

1.1. Acknowledgement Statement

2. Approval of Agenda

**Motion by Dennis Fitzpatrick to approve the Agenda as circulated, seconded by Gerald Heibert. CARRIED**

3. Consent Agenda

3.1. October 19, 2022 Minutes

**Motion by Devon Smither to approve the October 19, 2022 Minutes as amended, seconded by Gerald Heibert. CARRIED**

3.2. Business Arising from the Minutes

- None

4. Action Agenda

4.1. CEO's Report

- Statistics show numbers of visitors increasing over previous years.
- Budget deliberations seem to be focusing on *needs* over *wants*, though our requests have not come up in the agenda yet.
- There was some discussion about things ramping up following COVID closures (membership sales, fundraising dollars, etc.)
- Staffing update: Graham Ruttan has started a return to work program which will have him back to full time hours by December 12. Natasha Gray is still off with her next reassessment in January 2023. Aly Byford will remain as the interim Visitor Services Coordinator until into the new year when a decision will be made about the future of the role.
- The Indigenous Relations office is prepared to give us funding to support Camina's ongoing projects. They'll be glad to partner with us on the content.
- The next four years will be used to make a case for the permanent placement of the Indigenous Curator.

- There was some discussion about the option to reallocate funding internally as opposed to expecting more from Council.
- The City has hired a mediator to work with Tourism Lethbridge and the Lethbridge Lodging Association to search for some common ground in how tourism might be operated going forward.
- The cultureLINK report is still to come.
- An electric cargo van is available for sale, though its cost is significantly more than was originally set aside for vehicle purchase. This being potentially the first electric unit in the City's fleet, a new RFP may be required before the sale can go ahead.
- The cleaning budget was cut during the pandemic and is now being restored to the pre-COVID amount. This is also being entrusted to us instead of being arranged through the City. Mel is collecting quotes.

**Motion by Heather Oxman to accept the CEO's report, seconded by Avice DeKelver. CARRIED**

#### 4.2. Chair's Report

- Retreat is being scheduled for January 28 at the Nikka Yuko Bunka Centre. The date may be changed to accommodate new board members' onboarding.
- The Christmas dinner will be on December 13 and the new board members will be invited.
- In what way can the board thank the staff and mark the end of the year?

**Motion by Heather Oxman to accept the Chair's report, seconded by Devon Smither. CARRIED**

### 5. Reports

#### 5.1. Committee Reports

- Advocacy
  - o Board members are encouraged to attend more Galt and Fort events.
  - o Devon is flagging occasions to write letters to politicians or opinion pieces for the newspaper.
- Audit & Budget
  - o No report.
- Cultural History Collections Committee
  - o No report.
- Policy Committee
  - o No report.

#### 5.2. Friends of the Galt Museum & Archives

- No report in Glenn's absence.

#### 5.3. Round Table

- Mel is attending and presenting at the Lethbridge Chamber of Commerce's Women's Conference this week.
- Jesse asked about the governance report from earlier in the year. No update has been received at this point.

- Bob reiterated his interest in pursuing the idea of a funicular into the river valley. This project should not necessarily be discarded based on the results of the cultureLINK bus from the summer.
  - Dennis expressed an interest in helping Lethbridge understand the value of the museum's work.
  - Devon expressed gratitude in the Galt's connection to the University of Lethbridge, especially in offering valuable internship opportunities.
  - Vic wondered about various ways that we can coordinate with other organizations (LPL, etc.) to share resources for our individual services and initiatives.
6. Upcoming meeting: Wednesday, December 21, 2022 (virtually, if required)
7. Adjournment
- Motion by Bob Hamilton to adjourn the meeting at 1:20 pm.**