



**BOARD OF DIRECTORS
Meeting Minutes**

Thursday, May 19, 2022 | 11:30–1:30 pm
Galt Museum & Archives, Learning Studio

Present: Vic Mensch, Gerald Heibert, Heather Oxman, Avice DeKolver, Wilma Spear Chief, Bob Hamilton, Jesse Sadlowski, Dennis Fitzpatrick, Darrin Martens, Mel Mpofu, Lea-Ann Owsley, Andrew Chernevych, Bobbie Fox, Stephanie Parsonage

Absent: Devon Smither, Glenn Coulter

1. Call to Order: 11:33 am by Vic Mensch

1.1. Acknowledgement Statement

2. Approval of Agenda

Motion by Gerald Heibert to approve the Agenda as circulated, seconded by Heather Oxman. CARRIED

3. Consent Agenda

3.1. April 21, 2022 Minutes

Motion by Bob Hamilton to approve the April 21, 2022 Minutes as circulated, seconded by Avice DeKolver. CARRIED

3.2. Business Arising from the Minutes

- None.

4. Action Agenda

4.1. City of Lethbridge Presentation

- Stephanie Parsonage presented on City boards, commissions, and committees. Make sure agenda and minutes are posted.
- Skills matrix review is due by the end of July. Lots of discussion about the skills matrix review and what qualifications the board would like to do using the examples from the agenda package.

4.2. CEO's Report

- Cultural and Social SPC meets June 16 at City Hall.
- Lethbridge On Screen will not be funded by the City. Rethinking to send new email.
- Andrew Chernevych updated the board on what's been achieved and future projects coming up.
- Bobbie Fox presented on 2022–2023 exhibitions and programming schedule.

- Mel Mpofu shared highlights of the financial statements.
- First quarter was just over budget. Facility rental bookings increasing and programming picking up.

Motion by Heather Oxman to accept the CEO's report, seconded by Jesse Sadlowski. CARRIED

4.3. Chair's Report

- Darrin's performance review to be done by June.
- Board members matrix.

Motion by Heather Oxman to meet and strike an ad hoc personnel meeting; seconded by Gerald Heibert. CARRIED

- Dennis and Gerald on the committee.

Motion by Heather Oxman to accept the Chair's report, seconded by Gerald Heibert. CARRIED

5. Reports

5.1. Committee Reports

- Advocacy Committee
 - o Advocacy Committee met April 28 and May 19.
 - o The roles and responsibilities of the defunct Fund Development committee may be reincorporated into this committee's work.
 - o Darrin has identified fund development as a significant area for the Galt, especially with the upcoming capital campaign to reimagine Discovery Hall and the need to diversify funding streams.
 - o We would like to encourage all BOD members to sign up for one Galt event per month, to show up and be a board presence at Galt events. In conjunction with the Policy Committee, could this be considered a new policy requirement for BOD members: attending a minimum number (6, 8, 10?) of events per year?
 - o Discover Downtown is coming up which supports a variety of downtown businesses and all proceeds go to the Galt.
 - o Devon is going to ask Chris for letter/email templates for donor asks, and/or the language we as BOD members can use to invite community stakeholders to Galt events. She is happy to share this with the BOD more generally.
 - o The Advocacy Committee has plans to review the policy in the BOD handbook and discuss likely adding fund development to the parameters.

Motion by Heather Oxman to accept the Advocacy Committee's report, seconded by Gerald Heibert. CARRIED

5.2. Friends of the Galt Museum & Archives

- No report in Glenn's absence.

5.3. Round Table

- Gerald: BBQ social event
- Heather: staff on leave, how is Darrin doing with staff?
- Wilma: meet Indigenous Curator in June meeting

6. Upcoming meeting: Thursday, June 16, 2022

7. Adjournment

Motion by Heather Oxman to adjourn the meeting at 1:35 pm.