



**BOARD OF DIRECTORS
Meeting Minutes**

Tuesday, March 21, 2023 | 11:30–1:30 pm
Galt Museum, Learning Studio

Present: Devon Smither, Gerald Heibert, Avice DeKolver, Heather Oxman, Jesse Sadlowski, Wilma Spear Chief, Adam Whitford, Roberta Stephens, Dennis Fitzpatrick, Darrin Martens, Mel Mpofu, Hilary Squires

Absent: Glenn Coulter

1. Call to Order: 11:39 am by Devon Smither

1.1. Acknowledgement Statement

2. Approval of Agenda

Motion by Gerald Heibert to approve the Agenda as circulated, seconded by Dennis Fitzpatrick. CARRIED

3. Consent Agenda

3.1. February 28, 2023 Minutes

Motion by Dennis Fitzpatrick to approve the February 28, 2023 Minutes as circulated, seconded by Adam Whitford. CARRIED

3.2. Business Arising from the Minutes

- The Buffalo Treaty has been supported by the City of Lethbridge, the University of Lethbridge, and Lethbridge College.

Motion by Gerald Heibert to approve that the Galt Museum & Archives be a signatory on the Buffalo Treaty, seconded by Adam Whitford. CARRIED

4. Action Agenda

4.1. CEO/Executive Director

- In discussion with the City to administratively look after the Buchanan collection. This will be managed by student interns under the supervision of Prof. Devon Smither at the University of Lethbridge.
- Move away from “Terms of Reference” at “Indigenous Advisory Committee” to a more collaborative “Sharing Circle” model.
- Outdoor digital screen to hopefully launch in September with a two-day festival funded through Culture Days (community billboard, public artwork, etc.)
- Galt School of Nursing hopes to raise \$10,000 for our upcoming Galt Hospital exhibit.

- March 30 at 1:30 there will be a blessing and smudge for the Nitsitapii Landscapes exhibit which is opening in the lower hallway.

Motion by Avice DeKolver to accept the CEO's report, seconded by Jesse Sadlowski. CARRIED

4.2. Executive Committee

- Some adjustments were made to the committee appointments following a review of the board manual.

Policy—Gerald Heibert, Heather Oxman, Dennis Fitzpatrick
 Advocacy—Jesse Sadlowski, Dennis Fitzpatrick, Roberta Stephens
 Cultural History—Wilma Spear Chief, Adam Whitford
 Budget—Avice DeKolver, Mel Mpofu

Motion by Gerald Heibert to approve the appointments to board committees, seconded by Heather Oxman. CARRIED

- Striking an ad hoc committee for the proposed stakeholder event in September. This can be the advocacy committee (Devon, Dennis, Jesse, Roberta) as well Adam as an additional interested party.
- Christmas event to celebrate the staff, less formal, less expensive, to include more mingling.
- Watch for upcoming events that are of interest at the museum.
- cultureLINK request to find the costs associated with different options for connecting downtown to the river valley. A draft report will likely come from Darrin in the summer and could include funicular, transit service, ride share, and/or bike/scooter service. The trial bus will not run for a second summer.
- Board meeting in April, how to read a spreadsheet from Avice and Mel. Q1 numbers will then be available.

Motion by Heather Oxman to accept the Executive Committee's report, seconded by Gerald Heibert. CARRIED

4.3. Advocacy Committee

- No report.

4.4. Audit & Budget Committee

- The board's budget is \$8,000 per year.
- There was discussion about the financial pressures of the Northside Storage site.

4.5. Cultural History Collection Committee

- The deaccessioning project has no more funding and will be put on hold.
- A May meeting is planned for this committee's accessioning work.

4.6. Policy Committee

- A meeting was held related to updating the board manual and creating succession plans. Wilma, Gerald, and Devon will need to renew their place on the board; Heather and Avice will leave at the end of the term.
- Competency matrix to Roberta and Adam as new members; Heather will send them.
- Work on actively recruiting new members based on our ongoing needs.

- CEO performance review timing is being considered.

4.7. Friends of the Galt Museum & Archives

- The Friends' Annual General Meeting will be Friday, March 31 at 10:30 am on Zoom.

5. Round Table

- Gerald offered a reminder that board members can help support presenters when in attendance at an event. Don't be afraid to step up if there are technology or other concerns.

6. Upcoming meeting: April 25, 2023

7. Adjournment

Motion by Jesse Sadlowski to adjourn the meeting at 1:05 pm.